

**RIVERHEAD INDUSTRIAL DEVELOPMENT AGENCY:
FEE WAIVER POLICY
Adopted by Resolution #21-13**

I. Operative Policy

A. The Agency will consider requests for waiver of fees in cases of financial and other hardships. A request for waiver of fees must be made in writing on company letterhead within 30 days of receipt of the Agency Invoice or written notification. The written request will contain documentary evidence supporting the hardship experienced by the applicant. Should the board require testimony from the applicant; the applicant will be notified and given the opportunity to provide testimony in support of the request. Upon receipt of the request and review of all information submitted in support thereof, the IDA Board will consider same and render a determination thereon by resolution within 60 days.

As amended 6-1-20

